

U.G.C. Recognized Under Section 2(F), 12 (B)/NCTE Recognized

## PAHALWAN GURUDEEN PRASIKSHAN MAHAVIDYALAYA



VILL –PANARI, DIST. LALITPUR (U.P.)

(Affiliated to Bundelkhand University Jhansi)

Mob. No. 9451164162, 8176800106, 9532425775

Website: [www.pgpm.in](http://www.pgpm.in)

Email: [pgpm756@gmail.com](mailto:pgpm756@gmail.com)



Ref. Memo. / P.G.P.M. / 2017

Date. 04/01/2017

### IQAC MEETING NOTICE

The first meeting of IQAC will be held on 10<sup>th</sup> January 2017. All IQAC members are requested to attend this meeting.

Details of the meeting are:

Venue: IQAC Office

Date: 10/01/2017

Time: 02:00 PM TO 03:00 PM

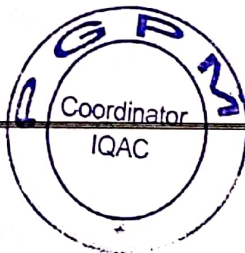
#### Agenda:

1. Decision on documents like Lesson plans, and Time-Tables.
2. Functional MoUs with institutions.
3. Improvement in academic and administrative processes.
4. Purchasing of books for the library.
5. Planning of transport facility.
6. Planning of purchasing furniture.

#### Copy To:

1. All the IQAC Members.
2. Administrative Office
3. All the Department's HODs
4. Concern File
5. Notice Board

(Mrs. Alka Yadav)  
Coordinator



(Dr. Mahesh Kumar)  
Chairperson/Principal



# PAHALWAN GURUDEEN PRASIKSHAN MAHAVIDYALAYA



VILL -PANARI, DIST. LALITPUR (U.P.)

(Affiliated to Bundelkhand University Jhansi)

Mob. No. 9451164162, 8176800106, 9532425775

Website: [www.pgpm.in](http://www.pgpm.in)

Email: [pgpm756@gmail.com](mailto:pgpm756@gmail.com)



Ref. *Memo/pgpm/2017*

Date. *12/01/2017*

## IQAC MEMBERS

Today IQAC meeting was organized in Pahalwan Gurudeen Prasikshan Mahavidyalaya, Panari, under the chairmanship of Dr. Mahesh Kumar, in which some important topics were discussed for the qualitative development of education in the college.

SN.	NAME	DESIGNATION	POSITION IN IQAC	SIGNATURE
1	Dr. Mahesh Kumar	Principal	Chairperson	<i>Dr. Mahesh Kumar</i>
2	Mrs. Alka Yadav	Asst. Prof.	IQAC Coordinator	<i>Alka Yadav</i>
3	Mr. Naseem Khan	Asst. Prof.	Member	<i>Naseem Khan</i>
4	Mr. Narendra Singh Yadav	Asst. Prof.	Member	<i>Narendra Singh</i>
5	Mr. Jitendra Tamrkar	Asst. Prof.	Member	<i>Jitendra Tamrkar</i>
6	Mr. Ramesh Chandra Patel	Asst. Prof.	Member	<i>Ramesh Chandra Patel</i>
7	Mrs. Sarita Shrivastava	Asst. Prof.	Member	<i>Sarita Shrivastava</i>
8	Mr. Ramlakhan Yadav	Asst. Prof.	Member	<i>Ramlakhan Yadav</i>
9	Mr. Prasanna Vishwakarma	Asst. Prof.	Member	<i>Prasanna Vishwakarma</i>
10	Mr. Satish Songirkar	Asst. Prof.	Member	<i>Satish Songirkar</i>
11	Mr. Devraj Singh	Asst. Prof.	Member	<i>Devraj Singh</i>
12	Mr. Narayan Das	Asst. Prof.	Member	<i>Narayan Das</i>
13	Mr. Manoj Dubey	Asst. Prof.	Member	<i>Manoj Dubey</i>
14	Mr. Saurav Yadav	Management	Member	<i>Saurav Yadav</i>
15	Mr. Shobharam	Administrative	Member	<i>Shobharam</i>
16	Mr. Shailendra Jain	Businessman	Member	<i>Shailendra Jain</i>
17	Mr. Neeraj Yadav	Alumni	Member	<i>Neeraj Yadav</i>

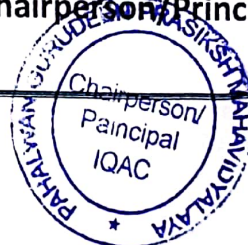
*Alka Yadav*

(Mrs. Alka Yadav)  
Coordinator



*Dr. Mahesh Kumar*

(Dr. Mahesh Kumar)  
Chairperson/Principal





## MINUTES OF THE MEETINGS

On 10/01/2017 IQAC meeting was organized in Pahalwan Gurudeen Prasikshan Mahavidyalaya, Panari under the chairmanship of Dr. Mahesh Kumar, in which various important topics were discussed for the qualitative development of education in the college. The point discussed and the resolution made in the meeting is presented below.

Points discussed and the resolutions made in the meeting are presented below.

**1. Documents like lesson plans, and timetables.**

There is a shortage of furniture in the institution due to these reason students faces a problem; he requested the management the arrangement of additional furniture.

It is discussed that all documents should be organized like a lesson plan, and annual, and the timetable is also prepared for the teaching-learning process.

**2. Functional MoUs with institutions.**

Conducting internal discussions for tie ups with other organizations.

**3. Improvement In academic and administrative processes.**

The principal stressed maintaining quality in all the academic and administrative processes.

**4. Purchasing books for the library**

There was a discussion on buying books in the library.


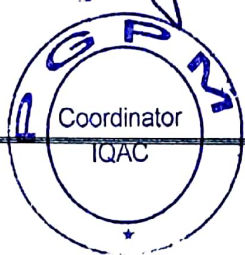
**5. Transport facility playground**


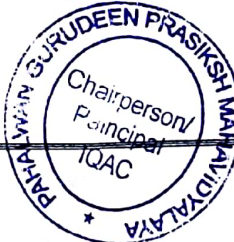
There was discussion on the transportation to reach the students on time in the college.

The discussion was held on the playground for other sports competitions for the students.

**7. Planning of purchasing furniture.**

It is decided to buy furniture for all the classes of the college.



  
  
Coordinator  
IQAC

  
  
Chairperson/  
Principal  
IQAC

## ACTION TAKEN REPORT

The conclusion of the meeting and processed action plan 10/01/2017.

1. It is decided by the chairperson in the meeting that the shortage of furniture shall and rectified as soon as possible and the fund to be released for the same it is decided and directed to the staff for the arrangement of all documents like lesson plan time table academic calendar within time.
2. It is decided in the meeting that all teachers should maintain their diaries.
3. It is decided in the meeting that all criteria members please fill out their templates.
4. It is decided in the meeting that all teachers should improve their academic and administrative actions.
5. It is decided in the meeting which subject books are not available in the library.
6. It is planned to arrange a buying facility in the college for the student and staff.
7. It is decided to buy furniture for the college.

  
  
Coordinator  
IQAC

  
  
Chairperson/  
Principal  
IQAC